

GRAND BAZAAR OF PETALUMA



VENDOR RULES & REGULATIONS

EVENT DATES: Saturday & Sunday, November 8–9, 2025 • 10:00 AM – 3:00 PM

SETUP: All setup must be complete and aisles cleared by 9:30 AM each day. Please arrive on time — vendors not in their space by 9:00 AM may forfeit their space without refund.

Saturday Setup: Friday, 4:00 PM – 7:00 PM and Saturday, 8:00 AM – 9:30 AM

Sunday Setup: Saturday, 5:00 PM – 7:30 PM and Sunday, 8:00 AM – 9:30 AM

BREAKDOWN: Vendor spaces may not be broken during Event hours — absolutely no “packing up” or clearing of space before 3pm. Saturday-only vendors must clear by 4:30 PM Saturday. Sunday vendors must clear by 4:30 PM Sunday. Booth areas must be left clean. Small trash goes in provided receptacles; large items or excess trash must be removed by the vendor.

PARKING: Vendors may park near building entry doors during Setup & Breakdown. During show hours, vendors must move vehicles to designated vendor parking to keep close spaces available for shoppers.

REFUND POLICY: Cancellation requests 30 days or more before: 100% refund minus \$15 processing fee, if space can be filled. Cancellations within 30 days of event, \$25 refund if space can be filled. Event is rain or shine. No refunds for unexpected circumstances beyond our control (partial credit toward a future event may be considered).

VENDOR ACCEPTANCE: Spaces are assigned at the discretion of event organizers. Applications are accepted based on several criteria including: early and complete applications, flexibility in booth size/days, quality & type of product, and commitment to promoting the event. We will maintain a balance of single-day and two-day vendors to encourage repeat shoppers. We cannot guarantee specific space requests; however we will do our best to accommodate legitimate needs.

ELECTRICITY: Power is available only in select spaces, available by request and paid fee. No generators are allowed. All cords must be safely secured and taped down.

DISPLAY AREA: All display and selling activity must remain within assigned booth space. No items, signage, or merchandise may be placed in aisles or public walkways or extend beyond space in any way. Booth setup must be approved by event staff for safety and compliance.

DECORUM: Vendors must maintain professional, courteous, and tasteful conduct. Inappropriate behavior may result in removal without refund.

REGULATIONS: Vendors must comply with all applicable laws, permits, health codes, fire safety rules, and tax regulations. Vendors are responsible for their own business licenses and liability insurance (if required).

VENDOR ITEMS: Food vendors may only sell packaged, take-away items meeting all health regulations. On-site food and beverages will be sold exclusively by event concessions. No profanity or offensive material may be included in products or displays.

HOLD HARMLESS: By participating, vendors release Grand Bazaar of Petaluma, Giving4Life, and any sponsoring organizations from all liability for theft, damage, injury, or loss related to participation in the event.